



To
The Head of School,
Sachdeva Global School
Sec-18A, Phase-II
Dwarka-110078

Date: _____

Subject: Discontinuation of School Bus Facility Request Form

Dear Ma'am,

I _____ F/o/M/o _____ of Class _____
Sec _____ Admission Number _____ would like to discontinue the School Bus
Facility (Route No: _____) for my ward. We need to discontinue the School Bus Facility

_____ (reason).

Request you to discontinue the same to my ward w.e.f. _____.

I assure that I have cleared all the transport dues for my ward till _____.

Mob: _____

(PARENT SIGNATURE)

Mob: _____

For Office Use Only

I confirm that _____ of Class _____ Sec
_____ Admission Number _____ has cleared all his dues until _____.

(Accounts Officer)

(Transport Officer)

School Bus Discontinuation Request Approved (Yes/No)

(Head of School)