



**Tuesday, 12 September 2017**

Circular No.:- SGS/Admn./019-A/2017-18

Classes: Buds - XII

**Subject: Your Wards Safety Is Our Utmost Priority**

Dear Parent

You will agree that the recent unfortunate happenings in certain schools of Delhi NCR have shaken all of us. Though it is shocking to think of these incidents and very natural to get panicky, we also need to understand that the need of the hour is to stay calm and focus towards bridging all gaps in all our systems to ensure complete safety and security of each and every student of the school.

In this endeavour, the school is doing its best in terms of surveillance. All latest norms and guidelines as given by the administration in this regard has also been incorporated by the school. However, parental cooperation and support is a must to make this effort successful.

- I. The school requests all parents to kindly adhere to the following guidelines:-
  - a. Since the whole school is working 07:50 a.m. onwards only, please do not send your ward to school before 07:30 a.m. (Except for basketball team students who will be issued with a separate ID-Card for the same, without which entry will not be permitted before 07:30 a.m.) This will be applicable from 18 September 2017. In case your ward is a van user, please instruct the van driver to adjust timings according to the school.
  - b. Please ensure that if your child is a van goer, he/she being handled properly. Please check the police verification papers and driving license of the van driver (which is also done by the school) and ensure that he is driving safely and adhering to school timings (not dropping too much before school time and not picking up too late).
  - c. Please ensure that your ward is not wearing valuable watches / chains / rings etc. which can become a cause for him/her be a target of unwanted elements like thieves.
  - d. Please do not allow underage driving, (driving without license, driving without helmets) which are punishable offences and impress upon him/her the need to adhere to traffic rules and speed limits.



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- II. The school arranges for regular counselling of all age groups to address the following concerns. However, unless the parents reinforce the same at home, nothing can be achieved. We request all parents to communicate regularly with their wards to address the following issues:
- a. Stranger Safety – Specific advice to the child about avoiding interactions with strangers, enticing by strangers in any manner, good touch – bad touch, safe touch – unsafe touch and emphasizing how important it is for his/her own safety to report any intoward / uncomfortable incident.
  - b. Internet Safety – advice about not disclosing personal information / details to internet strangers who might be using fake identities, not to post photographs publicly, and not to play any unknown games online. Parents are requested to monitor the internet usage of their wards for the time spent online, sites visited, games played etc. to understand his/her mind and ideas.
  - c. Keeping communication channels open – ensuring that the child does not hesitate to share anything that might be troubling him/her in fear of getting scolded, and reassuring that all conversations are welcome and that the parents will always stand by the child, come what may! Parents may take the help of newspaperreports of incidents to educate the child, and make him/her look at the world in a realistic yet non cynical manner.
  - d. Strict vigilance on behavior indicators – Look for any change in your child’s personal or social behavior and feel free to inform / take advice from the school counsellor. Timely interventions prevent many unwanted occurrences.

We look forward to a joint collaborative effort of the parent fraternity and the school insafeguarding our children from the social menaces and ensuring their safe and bright future.

Warm Regards

**Sumana Dutta Sarkar**  
**Head of School**